



Adobe Lumber Company
 150 S. Napa Junction Rd
 American Canyon, CA 94503
 (707) 647-2100

Application for Employment

Equal access to programs, services and employment is available to all persons. Applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department

Name _____ Date of Application _____

Position(s) applied for _____ Social Security Number _____ Birthdate _____

Home Phone Number _____ Cell Phone Number _____

Address _____

Referral source (How did you hear about us?) _____

If you are under 18, can you furnish a work permit? Yes No

If **no**, please explain _____

Have you ever been employed here? Yes No

If **yes**, give dates and positions _____

Are you legally eligible for employment in this country? Yes No

Date available for work _____ What is your desired salary range? \$ _____

Type of employment desired Full Time Part Time Temporary Seasonal Educational Co-Op

Driver's License number if driving may be required in position for which you are applying _____

Answering 'yes' to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pled 'guilty' or 'no contest' to, or been convicted of a crime? Yes No

If **yes**, please provide date(s) and details _____

Employment History Starting with you most recent employer, provide the following information.

Employer	Telephone #	Date employed:
Address	Compensation (Starting) \$ _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Salaried	
Starting Job Title/Final Job Title	Commission /Bonus/Other Compensation \$ _____	
Immediate Supervisor and title	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Compensation (Final) \$ _____ <input type="checkbox"/> Hourly <input type="checkbox"/> Salaried
Why did you leave?	Commission /Bonus/Other Compensation \$ _____	
Summarize the type of work performed and job responsibilities		
What did you like most about your position?		
What were the things you liked least about the position?		

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What did you like most about your position?		
What were the things you liked least about the position?		

Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.

Computer Skills (Check appropriate boxes, Include software title and years of experience.)

Word Processing _____ Years _____ E-mail _____ Years _____
 Spreadsheet _____ Years _____ Internet _____ Years _____
 Presentation _____ Years _____ Other _____ Years _____

Please list all languages that you speak _____

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City & State)	Years completed	Completed <input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____	Major/Minor
School (include City & State)	Years completed	Completed <input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____	Major/Minor
School (include City & State)	Years completed	Completed <input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____	Major/Minor

References

List name and telephone number of three business/work references who are NOT related to you and are NOT previous supervisors. If not applicable, list three school or personal references who are NOT related to you.

Name	Title	Relationship to You	Telephone	Number of years known

Applicant Statement

- I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.
- I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employer, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organization for furnishing such information about me.
- I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.
- I understand that this application remains current for 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill our a new application.
- If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurance to the contrary and that no implied oral or written agreements contrary to the foregoing express language or valid unless they are in writing and signed by the employer's president.
- I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.
- I understand that I will be screened for illegal drug and alcohol use. I may also be required to take a physical exam to determine my physical capability for the job(s) I am applying for.
- I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (a) eliminate me from further consideration for employment, or (b) may result in my immediate discharge from the employer's service, whenever it is discovered

Do not sign until you have read the above applicant statement. I certify that I have read, fully understand and accept all terms of the applicant statement.

Signature of Applicant _____ **Date** _____